



Password Request Form

To: Austin Data, Inc.
505 E. Huntland Drive, Ste. 470
Austin, TX 78752
support@austindata.com

DIRECTIONS:

1. **Name:** *full* legal name; *no* nicknames and *no* initials.
2. **Email Address:** *company* email address.
3. **Work telephone number:** where we can call the individual to issue the password, *including* telephone extension.
4. **Bona fide employee:** is this individual a Bona Fide employee of *your* company [write Yes] or is he/she otherwise employed [write No].
5. **Access to orders:** do you want this individual to have access to orders for your company? Write *Yes* or *No*.

Name and Email Address (last name, first name, middle name) (email address)	Work telephone (incl. extension)	Bona fide employee? (Yes/No)	Access to orders? (Yes/No)

Please issue passwords to the above-named individuals. Complete, *signed* Access and Use Agreements are attached. I certify that the information furnished above and the information set forth in the Access and Use Agreements is true and correct to the best of my knowledge and belief.

By: _____ **Print Name:** _____
(Must be signed by the Title Department or Branch Manager)

Date: _____

Company: _____

Location: _____
(Address of office where employee is assigned)